

## MA Photography Risk Assessment form

Please read the Risk Assessment Guidelines before completing this form which contains further resources, available from [The Photography Centre](#).

- Please save a copy of this form to your computer
- You will need to attach a risk assessment form to your Research Project Proposal and your Final Major Project Proposal.

<b>Photographer's Name:</b>	Daral Brennan	<b>Date(s) of Shoot:</b>	1 <sup>st</sup> October 2017
<b>Assistants' Names:</b>	Lee Alberga and Sarah Hall		
<b>Tutor / Supervisor:</b>	Jesse Alexander		
<b>Location:</b>	Norman Cross House, Norman Cross and all areas deemed safe to fly in Cambridgeshire.		
<b>Description of work:</b>	To photograph PoW camp that existed in 1700s as featured in C4's Time Team. To photograph the area of the PoW site for heritage preservation and to donate images and footage to the National Trust. To photograph areas of interest in and around Cambridgeshire.		

### Persons at Risk Identify all those at risk

Technical Staff:	<input checked="" type="checkbox"/>	Academic Staff:	<input type="checkbox"/>	Students:	<input checked="" type="checkbox"/>	Admin Staff:	<input type="checkbox"/>	Canteen Staff:	<input type="checkbox"/>
Contractors:	<input type="checkbox"/>	General Public:	<input checked="" type="checkbox"/>	Visitors:	<input type="checkbox"/>	Estates Staff:	<input type="checkbox"/>	Library Staff:	<input type="checkbox"/>
Cleaning Staff:	<input type="checkbox"/>	Emergency Personnel:	<input type="checkbox"/>						

Other:		Especially at risk:	
--------	--	---------------------	--

Check list				
Equipment X	Flash/tungsten	Stands/tripods	Hot lights	Smoke machine/fire
Flammable materials	Risk of Fire X	Welfare of Assistant X	Welfare of model	Working at Heights
Location X	Transport to location X	Parking X	Vehicles/traffic X	Weather conditions X
Public X	Confined spaces X	Derelict Buildings X	Animals X	Children X
Tides	Compressed Gasses	WaterX	Noise X	Chemicals

PRIMARY RISK ASSESSMENT			
<b>Example</b>			
<b>HAZARD</b>	<i>What kind of hazards are there at the site or in your task?</i> None identified	<b>RISK OF</b>	<i>What risks do those hazards create?</i>
<b>CONTROL MEASURE</b>	<i>How are you going to minimise the risk associated with the hazards you've identified?</i> N/A		

[Type here]

<b>HAZARD</b>	HIRTA check	<b>RISK OF</b>	Interference with GPS and RC output transmission.
<b>CONTROL MEASURE</b>	Check charts for latest information/location		
<b>HAZARD</b>	NOTAMS	<b>RISK OF</b>	Collision with other operators in the same airspace on the same date/time
<b>CONTROL MEASURE</b>	Check all NOTAMS prior to and including on the day. All NOTAMS are to be submitted 28 days prior to requested date of flight.		
<b>HAZARD</b>	Met	<b>RISK OF</b>	High winds and rain prohibiting flight.
<b>CONTROL MEASURE</b>	Met can be checked live continuously. 48 hours beforehand will allow for a decision to be made for cancellation.		
<b>HAZARD</b>	Land owner consent	<b>RISK OF</b>	Breaking CAA law
<b>CONTROL MEASURE</b>	All flights must have landowner's consent for take-off and landing.		
<b>HAZARD</b>	Roads and footpaths identified	<b>RISK OF</b>	Public wondering in to take-off/landing zones.
<b>CONTROL MEASURE</b>	Ensure cordons are in place with warning boards/signs. Identify access points. Employ spotters at appropriate locations if required. Identify emergency services access point to location.		
<b>HAZARD</b>	Local bye-laws and immediate local area	<b>RISK OF</b>	Breaking applicable laws and invalidating Public Liability insurance
<b>CONTROL MEASURE</b>	Check\seek permission from local governing council. Ask for clarification of drone policy covering the area of take-off and landing.		

<b>HAZARD</b>	Proximity of public access to UAV operating area	<b>RISK OF</b>	Injury to bystanders and pilot distraction during take-off and landing.
<b>CONTROL MEASURE</b>	Cordon control and distance of 30mtrs from take-off zone. Display warning boards/signage where appropriate.		
<b>HAZARD</b>	Local hazards – pylons and domestic overhead utility cables, buildings, objects and HIRTAs	<b>RISK OF</b>	Collision and damage to drone and property.
<b>CONTROL MEASURE</b>	Pre flight site assessment to identify hazards and plan flight path to avoid hazards.		
<b>HAZARD</b>	Nuisance	<b>RISK OF</b>	Spooking animals and causing irritation to public.
<b>CONTROL MEASURE</b>	Ensure kept animals are considered and avoided in flight planning. Plan flights so public irritation is avoided.		
<b>HAZARD</b>	Immediate local area. Not knowing nearest emergency service location	<b>RISK OF</b>	Not being able to deal with an emergency.
<b>CONTROL MEASURE</b>	Record location of nearest emergency services and hospital. Locate local emergency telephone and availability.		
<b>HAZARD</b>	Operator/Pilot location	<b>RISK OF</b>	Losing DLOS.
<b>CONTROL MEASURE</b>	Pre flight assessment of local area and move to a suitable area where VLOS and take-off can be achieved safely if planned area is unsuitable		
<b>HAZARD</b>	Airspace restrictions	<b>RISK OF</b>	Collision with other air aircraft, loss of control due to impact/risk to life.
<b>CONTROL MEASURE</b>	Obtain permissions from local ATC, CAA, check NOTAMS, HIRTAs		

<b>On site risk assessment:</b> these are control measures that arose on your shoot	
Overhead flights of Red Kites (protected birds). Flights were halted while they flew in the area and resumed when they left.	
<b>Emergency Information and Procedures</b>	
<b>Phone</b>	Charged mobile phone with full signal / Nearest Payphone / Landline
<b>Medical Expertise</b>	First aider on site at all times with defrib
<b>Emergency Procedure</b>	In the event of an emergency dial 999 or 112 ensure that you or someone with you can accurately describe where you are (ideally nearest postcode)
<b>Medical Treatment</b>	Minor Injuries Unit, Peterborough Walk In Centre open 24 hours
<b>Evacuation procedures</b>	Ambulance / Fire crews can evacuate from site
<b>Incident/accident reporting</b>	All incidents or accidents should be reported to tutor at Falmouth University And CAA, AAIB and police

<b>Assessment carried out by</b>	
<ul style="list-style-type: none"> <li>I have ensured that I have reviewed the hazards and risks associated with this project and taken necessary steps to remove hazards where possible or reduced the risks associated with the remaining hazards to a minimum.</li> <li>I have recorded the main hazards, risks and control measures in this document.</li> <li>I have ensured that those working with me have been briefed on the nature of the tasks they are to perform and are aware of the hazards associated with the task and the measures in place to reduce the risks associated with those hazards. (if applicable)</li> <li>I will continually assess hazards and risks 'live' on site to ensure that nothing has been overlooked or has changed since initial assessment.</li> </ul>	
Signed: Daral Brennan	Date: 1 <sup>st</sup> October 2017
<b>Assessment reviewed by</b>	
[Type here]	

[Type here]